

Minutes of the Tollgate Homeowners Association Board Meeting

Saturday, September 7, 2002

Attending:

Bob Donaldson, Ella Lyons, Tom Smolinski, Terry Zawacki, Anki Ehmer

Location:

The home of Tom Smolinski

Meeting time:

9:00 - 11:00

Previous Minutes:

Approved

Treasurer's Report:

Steve Lyons at unit 129 has offered to prepare the 2002 annual tax forms for the tollgate association free of charge.

Landscape Report:

The committee will meet to discuss plants that may need to be replaced due to the drought. Terry Zawacki will relocate plants at the entrance that may require more or less sunlight to promote growth. Any changes with planting in the front yards must be approved by the landscape committee. Any concerns with the landscape company, Flores, must be directed to the landscape committee chairperson, not to Flores.

Tree Subcommittee:

Even with the nice rain on Labor Day, the trees still require watering.

Social Committee:

Anki Ehmer will send out invites to each homeowner for the fall picnic.

Architectural Committee:

Terry Parsons resigned as the Architectural Committee chairperson. Anki Ehmer resigned from the Architectural Committee. The outstanding architectural issues are: sidewalk repairs, brick wall repair at entrance, and driveway stain and repair. The Board will assist the architectural committee with a letter to unit 111 about the paint color until a new chairperson is selected.

The request to replace the roof for units 116 and 118 has been approved by the Architectural Committee.

The brick wall at the entrance is a maintenance issue and the Board will obtain an estimate for repair to the wall and railing.

New Business:

The Board voted Terry Zawacki as Architectural Committee chair.

Terry Zawacki resigned as Landscape Committee chair.

Routine maintenance is not the responsibility of the Architectural Committee.

The Board is looking for a volunteer to oversee all maintenance issues.

The Board is looking for a volunteer to chair the Landscape Committee.

Anki will develop a welcoming package for the new residents.

Next Meeting:

October 12, 2002 at Anki Ehmer's house