

# TOLLGATE ASSOCIATION

September 21, 1994

The Board Meeting was called to order by the Board Chairman, B. Regan at 7:50 p.m. Members present in addition to the Chairman were G. Knight, M. Zitzmann and J. Bond.

## SECRETARY'S REPORT

The minutes of the 22 August meeting were unanimously approved after a motion by G. Knight and a second from M. Zitzmann.

## TREASURER'S REPORT

The treasurer indicated that the Association has a current balance of \$22,509.41, of which \$380 is from resident contributions specified for the Don Frady Tree fund. The treasurer identified that one resident was still delinquent in paying their Association dues. The sensing of the board was that we would wait until the completion of the grounds improvements scheduled for the week of 26 September and then discuss our options at the next board meeting.

## OLD BUSINESS

*Barbara Cram-* Barbara Cram presented her plan for the Association. The board discussed with her the prioritized list of projects to be executed. The board agreed that the method for execution of the identified projects was that the Landscape committee had authority to execute identified projects according to the priorities and within the budget.

### **Execute:**

1. Replace boxwoods in front of #123.

### **Estimate on:**

1. Recommendations for end of Street.
2. Replacement of Pine Tree vicinity #125.
3. 6-7 Azaleas between #107/109 (color to be coordinated with owner).
4. Removal of Pine Tree on #107.

### **Additional Outstanding Tasks not passed to Barbara Cram:**

1. Fill in animal hole vicinity #117 (perhaps with stone dust).
2. Christmas Tree for the Gazebo.
3. Replant Dogwoods in front between #109/111.

*By-Law Revision-* Thirty copies of the proposed revision were provided to the Secretary for distribution to the residents prior to the 25 September social. The recommended revision will be read by the President at the social.

*Committee Responsibility Definitions-* The President provided to the Committees a letter with definitions of the responsibilities of the Architectural, Landscaping and Social Committees. He requested that the Secretary have copies of the definitions available for review by association residents at the Summer Social.

*Summer Social-* The President presented the status of planning for the Summer Social. He identified that although the Mayor and Vice-Mayor had been invited, neither would be able to attend. Discussion of the cost of the menu revealed that the cost of the meal would not be deferred by each attendee contributing \$1. The President recommended that he request \$2 from each

person at the social in order to more adequately cover the costs. G. Knight moved that the menu as identified be approved with the provision that the social committee check with Roy Rogers on price before deciding on a vendor for the chicken. The motion was seconded by J. Bond and unanimously approved by the board.

*Contact with Aubrey-* The Treasurer identified that the board had been unable to establish contact with Aubrey. Therefore, the giving of a check for \$125 could not be done at the Summer Social as planned.

*Tollgate Gazebo-* The President identified that C. Magness has solicited estimates for the repair of the gazebo. The currently projected cost of repair is approximately \$1000.

#### NEW BUSINESS

*Settlement Packages-* The Treasurer raised the issue that the Association provides a settlement package to all new home owners in the association. Discussion centered on the issue of whether or not the association should charge the owner for a second package. J. Bond moved that a fee of \$50 dollars be charged for the second package. The motion was seconded by G. Knight and approved unanimously by the board. The President directed that we hold on all charges for legal fees until after the by-law revision is passed.

*Parking Management-* M. Zitzmann identified that there are no specifically designated areas for visitor parking, although the spaces not in front of owners homes are considered to be available for that purpose. The current situation is that residents are parking their cars there thus eliminating any visitor parking areas. The board agreed that continued thought was required in this area before recommending any action.

*Status of Whittier School Property-* The Treasurer recommended that he draft a letter to send to the Mayor regarding the status any decisions regarding the Whittier School Property, and requesting that the Tollgate Association, as an interested party, be given a seat on any committee which may be formed to discuss or formulate plans for the use of the property.

*Dates for Christmas Party-* The President proposed that 10 December be designated Association decorating day with a party on 11 Dec at a location to be determined. Discussion to be continued at the next board meeting.

*Budget Recommendations-* The President requested board members begin to formulate recommendations for next years budget. Discussion also addressed the possibility of changing the budget execution cycle from a calendar year to a board year, to align the budget with the election of the officers of the board.

*Next Board Meeting-* To be called by the President.

There being no further business the meeting adjourned at 9:42 p.m.