

TOLLGATE ASSOCIATION

August 22, 1994

The Board Meeting was called to order by the Board Chairman, B. Regan at 8:00 p.m. Members present in addition to the Chairman were C. Magness, G. Knight, M. Zitzman and J. Bond.

SECRETARY'S REPORT

The minutes of the 12 July meeting were unanimously approved after a motion by G. Knight and a second from M. Zitzman.

TREASURER'S REPORT

The treasurer indicated that the Association has a current balance of \$23,508.18, of which \$380 is from resident contributions specified for the Don Frady Tree fund. The treasurer identified that one resident was delinquent in paying their Association dues. A motion was made by J. Bond, seconded by M. Zitzman and unanimously approved by the board directing the Treasurer to send a letter to the resident identifying the delinquent status and requesting payment.

OLD BUSINESS

Barbara Cram- B. Regan shared with the Board his communication with Ms Cram's office which revealed that the landscaping plan would be released to the Association the week of 22 August.

Tuck pointing- B. Regan stated that in accordance with the Board decision on 12 July, additional bids had been received which were higher than that of C.L. Merriman. Therefore, the President approved the work the contract, the work was accomplished, the bill was submitted to the Association and paid by the Treasurer.

Lamp Posts- C. Magness reported on the status of the Lamp Post refurbishing. All scheduled work for this year has been accomplished, leaving 6 to be refurbished next year.

Tollgate Directory- E. Frady is working on the new directory. The sense of the board was that the directory should indicate the residents' membership on the various committees. The sense of the board was that M. Zitzman would be the point of contact for those residents looking for recommendations on contractors to perform resident work.

By-Law Revision- Thirty copies of the proposed revision were provided to the Secretary for distribution to the residents prior to the 25 September social.

NEW BUSINESS

Edna Frady's Request for Approval of Planned Expansion to her residence- The Architectural Committee reviewed and approved E. Frady's request for expansion and passed it to the Board for review. G. Knight moved that the Board approve the plan. The motion was seconded by M. Zitzman and unanimously approved by the Board. The Secretary was directed to

through the Board for review and approval prior to being disseminated to the residents.

Contact with Aubrey- The President identified that his attempts to contact Aubrey to accomplish work for the Association had thus far been unsuccessful. He suggested that it would be a good idea to invite him to the 25 Sept. social to honor his service to Tollgate and give a gift. M. Zitzman was requested to contact E. Frady and work with the Social committee to identify a suitable gift and get in contact with Aubrey to invite him to the social.

List of Contractors- The Board discussed the identification of various contractors and making that list available to the residents. Although there is a list attached to the Tollgate directory, it is believed to be incomplete. The Board had previously identified the Member-at-Large as the person to be the focal point to whom residents should submit their recommendations for reliable contractors. The President requested the Secretary draft a letter be drafted for distribution, with the other materials prior to the social, requesting that residents provide their recommendations on contractors to M. Zitzman for consolidation.

Next Board Meeting- The President requested that the Board meet on 19 September to review the committee responsibility definitions as well as the other material to be distributed prior to the 25 September social. The meeting is to be held 19 Sep, 7:30 p.m. at the President's residence

There being no further business the meeting adjourned at 9:55 p.m.