

TOLLGATE ASSOCIATION

July 12, 1994

The Board Meeting was called to order by the Board Chairman, B. Regan at 1945hrs. Members present in addition to the Chairman were C. Magness, G. Knight and J. Bond.

SECRETARY'S REPORT

The minutes of the 16 May meeting were unanimously approved after a motion by G. Knight and a second from C. Magness.

TREASURER'S REPORT

The treasurer indicated that the Association has a current balance of \$26,830.74, of which \$380 is from resident contributions specified for the Don Frady Tree fund.

OLD BUSINESS

Don Frady Tree Fund- G. Knight indicated that VPIS has indicated a willingness to help with everything associated with the tree memorial including the planting. Discussion disclosed that the Landscape committee needs to identify an alternate site for the Dogwood tree located at the site currently designated for the Don Frady tree.

Horizons Contract- B. Regan indicated there is a general level of resident satisfaction with contractor performance thus far. B. Regan indicated he would contact Horizon and have them forward a status of work performed to date. It was also decided that M. Kelleher should be contacted to review the contract to determine if the contract covered spraying, specifically regarding the azaleas, some of which appear to be infested with Lace bugs.

Barbara ~~Cram~~ Cram- B. Regan shared with the Board the letter he sent to Ms Krem indicating that the Association intended to use her expertise and plant procurement capabilities, but that if there were large plant replacement requirements that we would seek multiple bids. He also indicated that he had called her to request that she expedite the development of the Landscaping plan, and have at least a preliminary product for Association review by the week of 18 July.

Tuck pointing- B. Regan stated that a bid of \$700-800 had been received from C.L. Merriman to do the tuck pointing on the brick wall in front of V. Magers on Broad Street. The board decided that before approving the work that two more bids would be solicited from DVE and King's Mason. G. Knight made a motion, seconded by J. Bond and approved by the Board, that the President could accept a bid and approve the work if the bid was the low bid, other examples of the contractor's work were found to be acceptable to the Architectural Committee, and the work could be completed before the end of Sept. It was also recommended that after contractor selection that the other residents be informed so that they could take advantage of the contractors presence to do individual residential work.

Lamp Posts- C. Magness reported on the status of the Lamp Post refurbishing. Work has been completed on the next six lamp posts needing replacement. The bill has been presented and the Board moved that the bill be paid. B. Regan expressed the resident's appreciation for the good work that C. Magness had done on this project.

Tollgate Directory- E. Frady is working on the new directory. The sense of the board was that the directory should indicate the residents' membership on the various committees. The sense of the board was that M. Zitzman would be the point of contact for those residents looking for recommendations on contractors to perform resident work.

By-Law Revision- The board identified that the proposed revision had been agreed to at the annual meeting. The next step was for it to be discussed again at the next meeting. The proposal was that it would be discussed during the summer social event (Labor Day time frame) and could then be voted on at either the next special event or the next annual meeting. The board recommended that the announcement of the summer social also include a copy of the proposed revision and identify that the revision would be discussed.

Committee Appointments-

Architectural- T. Parsons, G. Norton, N. Beyer

Landscape- M. Kelleher, V. Magers, W. Zitzman, J. Brett, R. Kahn

Social- E. Frady, C. Johnson, M. Parfait, E. Bond

NEW BUSINESS

Louise Simpson Letter- B. Regan stated that he had received a letter from L. Simpson identifying some areas of concern. The board identified that her request for approval of a trellis had been previously approved, and that B. Regan would notify her of this.

President's Thoughts- B. Regan asked that, based on the changes that have been introduced regarding the Grounds keeping and the By-Laws revision, the Board think about whether or not there are other substantive issues which the board may want to focus on for discussion at future board meetings.

There being no further business the meeting adjourned at 10 p.m.