

TOLLGATE ASSOCIATION

May 4, 1994

The Board met at Brent Regan's at 7:40 p.m.. The minutes of the April 14, 1994 meeting were approved with the only change being the correction of the spelling of Brent's last name.

President Magness passed out the report of the Nominating Committee (J. Boyd, D. Blake, R. Edwards and L. Nasiatka -- see Secretary's files), which nominated for the 1994-95 Board term the following: J. Boyd, G. Knight, C. Magness, B. Regan and M. Zitzmann. The report was read and accepted.

Regarding the status of the lampposts, Magness reported that the electrician is ready, but Dale Lumber doesn't have the shop space available to cut them, so it will be another week before they will be ready (after the May 12 annual meeting). Knight reported that the City was willing to swap the "Dead End" signs for "No Through Street" signs.

R. Kahn reported on the proposed change in the By-laws. She had drafted a plain language draft to memorialize the Board's consensus from the last meeting and had run it by the Board for comment and approval. As directed, she had also run it by resident (and attorney) G. Mene who said it was fine with minor editorial changes; however, he had not been able to return it to her. R. Kahn will retype the proposal, run it by the board, and include it in the mailing to Association members reminding them of the May 12 annual meeting. This mailing will also ask people to make known their intentions with respect to desiring the mason engaged to work on association property to do work for them (at their own expense) and to voluntarily donate to a tree in memory of Don Frady as was discussed at the last Board meeting.

The Board discussed the letter from J. Bond (see Secretary's files) suggesting that a Don Frady memorial be established at the large, specimen award tree in front of 118 Tollgate. After discussion, it agreed with G. Knight's suggestion to talk to the Falls Church Village Preservation and Improvement Society to see if they would be willing to cooperatively donate for a tree in Don Frady's honor and receive their suggestions. The tree would hopefully be planted in the space next to the gazebo. Knight will also ask the News-Press to put a notice in the paper inviting donations from the public. Donations should be sent to B. Regan.

Magness read the letter received from landscaping consultant Barbara Cram (see Secretary's files) detailing such service at \$35/hour with \$50/hour for the first hour of preparing a landscape drawing with \$35/hour thereafter. The Board questioned how much time she thought it would take. Regan moved and Simpson seconded that her offer be accepted for up to \$200 for the initial work and to inquire as to the approximate amount of time she thought she would require and whether that time includes just getting her advice or does it also include overseeing her planting crew during replantings. Passage was unanimous.

The Board gave unanimous approval to the recommendation from the Architectural Review committee in response to a proposal from E. Frady, 102 Tollgate, to permit her to have installed a greenhouse window in her kitchen at the back of her house (see Secretary's files).

B. Regan, Treasurer, submitted a draft budget for \$18,050 revenues and \$24,000 expenditures, requiring the balance to be taken from the association's reserves. The Board discussed the options, which R. Kahn laid out as either 1) dipping into the reserves, 2) raising the dues, 3) levying a special assessment (which had not been discussed before), or 4) not doing what the association had been doing to keep up the property with a possible corresponding adverse affect on property values. The Board discussed the recommendations of the Landscaping Committee (see Secretary's files) which would impact the budget, including the potential major cost of fixing the brick wall in front of 100 Tollgate. Knight moved, seconded by Simpson to approve the Treasurer's proposed budget and that it be presented to the Association as the Board's recommended budget.

It, plus the supporting explanatory material, plus the minutes of the May 11, 1993, association meeting, will be passed out with the President's letter reminding people about the May 12, 1994 annual meeting.

The President said he would thank the Landscaping Committee for its thorough job, but he would inform them that with the tight budget all the work proposed might not be done.

President Magness adjourned the meeting at 8:50 p.m. after first thanking Louise Simpson and Rebecca Kahn for their service on the Board.