

Minutes of the Tollgate Association Board Meeting
Special Meeting May 31, 2003

Attending:

Bob Donaldson, Ann-Catrine Skoog Ehmer, Ella Lyons, Garry Sauner, Tom Smolinski

Location:

The home of Tom Smolinski

Meeting time:

9:15-10:00 am

Minutes:

The Architectural Committee (AC) met Monday evening, May 5th to discuss recommendations to the Board for the driveways and walkways repair, stain and seal. The AC recommends a 50/50 split for payment to repair, stain and seal the driveways and walkways between the homeowners and the Association.

Several questions were asked by the Board about the work to be performed by *Artistic Stamped Concrete of Maryland*. Ella Lyons asked about the life span of the color. Tom Smolinski asked if the repair would be considered separate than the stain and seal. The AC responded with: every 3-5 years the driveways and walkways would require a seal and the repair, stain and seal would be required as a total process.

The AC has contacted each homeowner that requires repair.

The Board reviewed three payment options for cost of repair, stain, and seal:

- Option 1: Do not proceed; leave driveways and walkway in existing condition.
- Option 2: Pay for stain and seal 100% from reserve. Split 50/50 with homeowners that require repair.
- Option 3: Split 50/50 for repair, stain and seal with all homeowners.

The Board discussed Option 1 and felt that by doing nothing that the driveways and walkways will only become further damaged and will cost much more to repair in the future. Option 2 was discussed and the budget for 2003 was reviewed in detail. There is money in reserve to pay for the cost of the stain and seal as well as 50% of the repair. Option 3 was discussed and was not favored.

The Board voted on Option 2: pay for stain and seal 100% from reserve. Split 50/50 with homeowners that require repair.

Bob Donaldson will provide color samples and will revise the 2003 budget to reflect the cost of repair, stain and seal of the driveways and walkways.