

Tollgate Association Board Meeting

Date and Time: November 3rd, 2012 at 9 am

Location: 107 Tollgate Way (Powell residence)

Attending: Ed Hahn, Luke Knittig, Margaret Melhem, Keith Powell, Marie Murray, Bob Donaldson, Garry Sauner and Jim Hogle

1. Approved the previous meeting minutes:
<http://tollgateway.org/board/minutes-10-6-12.pdf>
2. Treasurer's Report: Posted on line:
http://tollgateway.org/budget/2012_expenses.pdf
http://tollgateway.org/budget/2012_net_worth.pdf
http://tollgateway.org/budget/2012_budget.pdf

The Treasurer changed the Association bank from B&T to Burke and Herbert in order to improve service and reduce the fees charged on the accounts. A draft budget was proposed and will be submitted to the Association at the General Meeting later this month.

3. Committee Reports:
 - Social – December Holiday Party is coming up: December 9 5:00-8:00 PM. The venue is still to be determined and will be announced shortly.
 - Holiday Party decorating is scheduled for 8 Dec at 10:30 AM (following the December Board Meeting.)
 - Landscaping –
 - Bids are still being accepted for next year's landscaping contract. They should be all in by mid-November.
 - There has been some concern expressed over the degree of chemical use by the landscapers. The committee is investigating the feasibility and affordability of "green" care for the grassy areas of Tollgate. Attention will be given to comparing the chemicals that would be used, the reliability of such treatments, and the price of such an approach. The Committee will provide the Board with additional information prior to any decision.
 - Concern has been expressed by some homeowners about the state of the lawns in front of some residences. This is due in part to a grub infestation that took time to get under control. The committee noted,

however, that lacking a sprinkler system, when the weather is as varied as it has been in the past year, the Association will never achieve a “golf-course-lush” level of lawns. The Committee will, however, make sure that seeding and additional steps will be taken in the spring to improve the appearance of all yards in Tollgate.

- Merrifield completed the final plantings for this year at #102, #111, and the Photinia at the end of the street.
 - Trees –
 - Two trees (a Sweet Bay Magnolia at #108 and a Japanese Katsuma at #108) were planted in the past week. Substantial re-sodding also took place in conjunction with the plantings. Also the new Photenea was installed at the end of the street.
 - Two additional replacement trees are still due to be planted, but this will wait for next Spring.
 - Architecture – No new requests.
 - Maintenance – Brickwork on the outer wall is still planned for Spring 2013.
4. Old Business:
- The Association Annual Meeting is still planned for November 18 at the Donaldson Residence (#118) starting at 5:00PM. Announcements and proxy ballots were distributed to all households. The Board agreed to contact each household to encourage attendance or to secure proxies.
 - Pest Control – Activity has been reduced as the weather has become cooler.
5. New Business:
- Cables and Towers – In recent years there has been a proliferation of tower boxes and cables in the rear of Association properties. Some of the cables come out of the ground and run up and over brick courtyard walls. Some appear to be old and abandoned. (Note: All service providers are supposed to bury cables from junction boxes to the point of household entry.) This proliferation is having a negative impact on the ability of the landscape service to maintain the perimeter of the Association property. The Board agreed that a clear Association policy should be enacted to confirm installation requirements to the service providers. In addition, the Board agreed to contact households to determine who are the current service

providers and to contact the providers in an effort to develop a coherent policy for dealing with abandoned or unused cables and towers.

6. The next meeting will be on December 8, 2012 at #107 (Powells). The Board meeting concluded at 10:30 AM.