

Minutes of February 13, 2003
Architecture Committee Meeting
Tollgate Way Homeowner's Association

Date & Time/Location: February 13, 2003 at 8pm, 114 Tollgate Way (Garry Sauner's residence)

Present: Bob Donaldson, Mark Kaye, and Garry Sauner (chair)

Purpose of Meeting: To discuss the staining of homeowner walkways/parking pads and common area parking pads.

Discussion: Bob Donaldson brought a color sample of the Behr concrete silicon stain that he applied to his walkway/parking pad in the Fall. The sample didn't match any of the Martin Seymour "Williamsburg" collection paint chips that Garry obtained from a local Duron paint store. Mark offered to go to Arlington Paint to find a concrete stain that more closely resembles the color that Bob used.

After much conversation it was mutually agreed upon that a number of things required before the Board or Association itself approves the staining of walkways and parking pads; namely:

1. A uniform color, compatible with Tollgate's architecture, has to be selected. A test ought to be conducted in early April 2003 using the common parking pad between 106 and 108 Tollgate Way. A portion of this area would be sectioned off and cleaned with a power washer. Three or four different colored stains (in addition to the one Bob used) would be applied to the surface of the parking pad. After a few days the Architecture Committee would pick one stain for future application. Note: it was also recommended that a couple of walkways be power washed so we an idea of how much time it might take a professional to do one walkway.

2. Identification of a reputable, professional contractor and obtaining a cost estimate. While some homeowners may be willing and able to do the work, it was felt a professional contractor should be chosen. A contractor has the expertise, proper equipment, and ought to provide a consistent application throughout the neighborhood. Contractors usually guarantee the quality of their work to the customer's satisfaction for a period of time. Moreover, a contractor's work crew is less likely to harm the integrity of our concrete surfaces as they are being stained than most individual homeowners. Liability for accidents is also avoided if a contractor does the work.

Bob Donaldson and Garry Sauner each will try to find the name of a reliable contractor(s). Bob suggested looking up the names of pool contractors in the Yellow Pages. Garry will phone a few and also contact Home Connections for a possible referral. Once a couple of free cost estimates are available, the Architecture Committee will recommend a potential contractor for selection.

3. The overall cost will most likely drive the Board or Association's decision to proceed with this endeavor. If the decision is to go ahead, a special assessment to homeowner's might be the best way to finance the project if it can't be financed from existing Tollgate Funds.

Garry said he would recommend to the Board, when it meets on 1 March, that the Treasurer allocate a few dollars for the purchase of some concrete stains and the rental of a power washer for the sample test in early April.

There being no new business introduced, the meeting adjourned at 8:50 pm.

Garry Sauner
Architecture Chairperson